



Billerica Public Library Proxy Form

Massachusetts General Law (Ch.78 Sec. 7) states that circulation records of library materials are private. Please complete this form if you wish to grant permission to pick up your holds. A note will be placed on your account to allow proxy access for all future transactions. Please note that any person in possession of your library card is automatically approved to pick up holds on your behalf.

Please let us know if you wish to revoke permission in the future.

This form may be submitted by mail or dropped off in person to the library's circulation desk.

Your Name: _____

Your Library Card #: _____

I authorize the following person(s) to pick up library materials on my behalf:

Name: _____

Name: _____

Name: _____

I understand that I am solely responsible for the return of the materials borrowed by the above named person(s) on my behalf, and that I will receive all library notices for those materials (availability notices, overdue and lost notices, and replacement fees).

Your Signature _____ Date _____